

Town of Farmington

1000 County Road 8
Farmington, New York 14425

PARKS AND RECREATION MASTER PLAN UPDATE COMMITTEE

Monday, January 6, 2025 • 6:30 p.m.

MINUTES

The following minutes are written as a summary of the main points that were made and are the official and permanent record of the actions taken by the Town of Farmington Parks and Recreation Master Plan Update Committee. Remarks delivered during discussions are summarized and are not intended to be verbatim transcriptions. Video and audio recordings of the meetings are available from the Town.

The meeting was conducted at the Farmington Town Hall and via remote video conference.

R = Attended via remote video conference.

Board Members Present: Susan Charland, *Committee Chairperson*
Julie LaRue
Julie Maslyn
Adrian Bellis
Leah Thomas
Larry Potter

Board Members Excused: Sara Weidenborner

Advisory Staff Members Excused: Steve Holtz, Town Board Liaison

Advisory Staff Present:
Eric Cooper, MRB Group, D.P.C.
Ronald L. Brand, Town of Farmington Director of Planning and Development
Dan Delpriore, Town of Farmington Code Enforcement Officer

Attending Public: None

1. OPEN MEETING

The meeting was called to order at 6:30 p.m. by Chairperson Susan Charland.

2. APPROVAL OF DECEMBER 9, 2024, MEETING MINUTES

Mr. Cooper asked members if they had any changes or alterations to the December Meeting Minutes as provided. No changes were requested, and the Committee approved the minutes.

3. PROJECT STATUS UPDATE

Mr. Cooper provided members a status report. The goal for the night’s meeting was to recommend the draft plan be placed on the Town Board’s agenda for review and approval.

4. REVIEW DRAFT PARKS AND RECREATION MASTER PLAN

Mr. Cooper noted that he sent the Committee a revised draft document in the morning of January 6 to address comments received by the Town Supervisory. He stated that the changes were relatively minor and briefly itemized each change with the Committee.

Ms. Charland said she felt it looked great. Mr. Bellis said he felt that the Committee had done what it could at this point to create a reasonable list of actions, and the Town could update them as needed in the future. Ms. Charland said the draft is updated, succinct and has all the information in it.

Ms. Charland made a motion to recommend the draft Parks and Recreation Master Plan to the Town Board. Ms. LaRue seconded the motion. All members were in favor of the motion.

Mr. Brand asked that the plan be delivered to the Town Board with a cover letter from Ms. Charland and to target the Town Board meeting of January 28th. Ms. Charland asked when this is needed by. Mr. Brand asked that six copies of the draft plan and letter be delivered to the Town in the week of January 20th.

Regarding the SEQR review, Mr. Cooper reviewed the draft list of Involved and Interested Agencies. The Committee provided comments back to improve the list. Mr. Cooper said the SEQR process would be scheduled to begin at the January 28th meeting.

Mr. Brand asked the Committee to try to attend the meeting on January 28th to support the plan. Ms. Charland asked whether the Town Board is aware of the plan’s contents. Mr. Bellis and Mr. Brand emphasized that the Town Board has reviewed the minutes of the Steering Committee and has been informed of the plan.

5. OPEN DISCUSSION - COMMITTEE MEMBERS AND TOWN STAFF

None.

6. PUBLIC COMMENTS

None.

7. ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

The Steering Committee has

Respectfully submitted,

Eric Cooper