

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 26th day of June, 2024, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Robin MacDonald** – Acting Water & Sewer Superintendent, **August Gordner** – Deputy Code Enforcement Officer, **Ron Brand** – Director of Planning & Development, **Bill Davis** – MRB Group, **Ed Hemminger** – Planning Board Chairman, **Donna LaPlant** – Assessor, **Christopher LaPlant** – resident, and **Verna Crowley** - resident

Also present by telephone/video conferencing was: **Michael Phillips** – resident

PUBLIC HEARINGS: Whitestone Incentive Zoning

Supervisor Ingalsbe opened the public hearing and asked if anyone online or in person wanted to speak for or against the project, no one wished to speak. Supervisor Ingalsbe then announced that the Board would be continuing the public hearing to the July 9th meeting.

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz** that the minutes of the June 11, 2024, Town Board Meeting, that were previously given to members for review, be approved. Four Voting “Aye” (Holtz, Herendeen, Casale, and Ingalsbe). One Abstention (Bowerman). Motion **CARRIED**.

PRIVILEGE OF THE FLOOR:

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Herendeen reported:

Water & Sewer:

1. Door repairs are ongoing.
2. Discussed roof repair.
3. Discussed Digester #1- gas tube blockage.
4. Looking for quotes to replace sand and rehab sand filter.
5. Discussed pumps.
6. Discussed lift stations.
7. Discussed Muni-link software – can now read 520 meters remotely.
8. Discussed doing LED service line digging this week, roughly 700 to verify.
9. Accident over the weekend at County Road 41 and County Road 8, took out the electric meter and panel box. Repair has been completed.
10. Discussed resolutions on agenda.

Highway & Parks:

1. Highway- equipment maintenance, roadside mowing, sweeping roads, replaced driveway pipe on Shortsville Road, watered plants at Welcome to Farmington signs, helped Parks clean up grass in Beaver Creek Park, hauled stone for Grove Park, and assisted Hynes with sidewalks on Canandaigua-Farmington Townline Road.
2. Parks- mowing parks and trails, striping ball fields, grooming ball fields, cleaned up grass at Beaver Creek Park, watered grass at Town Park pavilion, installed grill at Town Park pavilion, and cleaned up from the storm.
3. Buildings – Back Flow testing & forward flow tests were completed.
4. Discussed resolutions on agenda.

Town Operations Committee: Councilman Casale reported:

1. Discussed resolutions on agenda.
2. Work on the Sidewalk/Trail Connection/Bike Lane grant project continues along the south side of County Road 41. First section of sidewalk was poured along the south side of County Road 41, between Savalla Blvd. and sidewalk at the intersection of County Road 41 and State Route 332.
3. Update on Whitestone Incentive Zoning project – the Town has received a list of proposed uses to be allowed as part of the proposed Whitestone Incentive Rezoning Application along with a timeline when the site amenities are to be installed. The public hearing continued to the July 9th meeting to allow staff to time to prepare drafts of Parts 2 & 3 of the Full Environmental Assessment Form.
4. The first meeting of the Parks & Recreation Update Committee is scheduled for July 8th, starting at 6:30 p.m.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Received VLT money, resolution accepting the 1.77 Million is on the agenda.
2. July 3rd Fire Celebration – thanked the Farmington Chamber of Commerce for their donation of \$1,500 to go towards the cost of the fireworks.
3. Reminded everyone that every Thursday is the Farmington Chamber of Commerce Farm Market from 3pm to 6 pm at Finger Lakes Gaming and Racing park lot.
4. Update on County meetings.

Highway & Parks Superintendent Tim Ford reported: None.

Town Clerk Michelle Finley reported:

1. Attended webinar- tax collector portal.
2. July 1st – along with the Assessor-attended the Senior Meeting/luncheon as their guest speakers.

Acting Water & Sewer Superintendent Robin MacDonald reported:

1. Thanked residents for their patience while they are completing inspections.

Deputy Code Enforcement Officer August Gordner reported:

1. Currently have an administrative position open, interviewing one person tomorrow.
2. Assessor's files come back tomorrow.

Director of Planning and Development Ron Brand reported:

1. Town Operations Report available on website and filed with the Town Clerk.
2. Sidewalk project update – first section was poured today, the concrete allocation that they had was 60 yards, completed 800 linear feet. The next pour is scheduled for July 2nd, along the south side of County Road 41 and continue up to Savalla Boulevard, where the sidewalk currently exists. They are redesigning the stone dust trail connection between the sidewalk on County Road 41 and the Auburn Trail along Beaver Creek. Excavation of the sidewalk on County Road 41 west of Hathaway Corners has commenced but we await a date to pour concrete there. Excavation continues along the north side of Route 96 between Glen Carlyn Drive and Fairdale Glen and getting around some of the guide wires that are located there.
3. Correction – Parks and Recreation Committee meeting is July 1st not July 8th.
4. New Energy Works and Sky Solar are talking about a possible land swap for relocating a portion of Commercial Drive, hope to have good news to report at the next meeting.

Assessor Donna LaPlant reported:

1. Getting a good response back on the Property Description reports from residents, people are being very honest.
2. Going to do a presentation to Realtors. Supervisor Ingalsbe stated to tell them there is no such thing as forever wild.

Town Engineer Bill Davis reported:

1. Updated on the following projects: Town Park Pavilion Closeout, Wastewater Treatment Plant Digester Cleaning should be closed out at the next board meeting, also looking to closeout the North Road Watermain project at the next meeting, bid schedule for Collett Road, Mertensia Road, and Route 332 Watermain Replacement project (plan and specs will be available July 8th), working in Cranberry Drive, and started working on the Parks Master Plan Update, Farmington Grove Park upgrades,

Fire Chief reported: None.

Planning Board Chairman Ed Hemminger reported:

1. Next Meeting (July 17th) – Fowler Family Trust, 5 lot DeHollander project, 5998 Rt. 96 commercial site plan next to Mexican restaurant for a tanning and waxing business, 1816 Quaker Meeting House project, and Sky Solar application.
2. Spoke with News Channel 8 regarding the solar project.
3. Asked that correspondence from Redfield Grove residents on tonight's agenda be sent to Planning Board members.

Zoning Board of Appeals, Thomas Yourch reported: None.

Recreation Advisory Board, Bryan Meck reported: None.

Recreation Director Mark Cain reported: None.

Supervisor Ingalsbe stated that there will be 6 or 7 food trucks at the July 3rd Fireworks Celebration

Ontario County Planning Board Member reported: None.

Conservation Board Chairperson reported: None.

Town Historian Donna Herendeen reported: None.

Swap Shop Update: Councilman Holtz reported: None.

Agricultural Advisory Committee Chairman Hal Adams: None.

COMMUNICATIONS:

1. Letter to the Town Supervisor from Redfield Grove Residents. Re: Proposed solar farm project.
2. Letter to Donna Herendeen of the South Farmington Friends Cemetery Association from the Town Supervisor. Re: Letter of support for chapel restoration.
3. Letter to the Town Supervisor from Monroe County Water Authority. Re: Emergency Water Supply – Letter Agreement.
4. Letter to the Town from Pitney Bowes. Re: Change in Purchase Power Credit Limit.
5. Letter to the Town of Farmington from NYS DOT. Re: Federal and State Single Audit reporting requirements.
6. Letter to the Assessor from Rebecca Bellard of the NYS Department of Taxation and Finance. Re: 2024 Final Special Franchise Full Values.
7. Letter to Farmbrook Residents from the Town Supervisor. Re: CFWD Requirement to meet EPA (LCR) Requirement – Water Service Line Inventory.
8. Certificate of Liability Insurance from: Schumann Construction, Inc.; RG&E; Highland Contractors, Inc.; Randsco Pipeline, Inc.
9. Certificate of Workers Compensation Insurance from: Schumann Construction, Inc.

REPORTS & MINUTES:

1. Monthly Report – Judge Lew – May 2024.
2. Monthly Report – Judge Thomas – May 2024.
3. Monthly Report – Camden Group WWTP – May 2024.
4. Building Department – Inspection Report – May 2024.
5. Building Department – Inspection Schedule – May 2024.
6. Building Department – Permit Report by Type – May 2024.
7. Monthly Report – Fishers Fire District – May 2024.
8. Farmington Sidewalk/Trail Connection Phase 1 Progress Meeting Minutes – June 5, 2024.
9. Farmington Senior Citizens calendar - July through December 2024.
10. Farmington Senior Citizens Meeting Minutes – May 20, 2024.

ORDER OF BUSINESS:

RESOLUTION #226-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN AND EXECUTE THE SUPPLEMENTAL AGREEMENT NO. 1, STATE COMPTROLLER’S CONTRACT NO. D040766 FOR THE FARMINGTON SIDEWALK/TRAIL CONNECTION – PHASE 1 PROJECT, P.I.N. 4761.41, DATED 06/12/24 AND TO SUBMIT SAID SIGNED AGREEMENT TO PAULA SAMSON, LOCAL PROJECTS COORDINATOR, NEW YORK STATE DEPARTMENT OF TRANSPORTATION, REGION 4 OFFICE, AND FILE THE TOWN’S SIGNED COPY IN THE FARMINGTON TOWN CLERK’S OFFICE

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board), has been notified by Paula Samson, Local Projects Coordinator, Region 4 Office of the New York State Department of Transportation, of the necessity to execute the above referenced Supplemental Agreement Number 1, dated 6/12/24 to the State Comptroller’s Contract No. D040766; and

WHEREAS, a Project for the Construction of the Farmington Sidewalk/Trail Connection – Phase 1 Project, P.I.N. 4761.41 (hereinafter referred to as the Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of eighty (80) % Federal funds and twenty (20) % non-federal funds; and

WHEREAS, the Town Project Manager, Ronald L. Brand and the Town’s Accountant I, Jeannine Marciano, have both reviewed said Supplemental Agreement and the attached Schedule A finding it to be correct in identifying the Total Federal Cost amount (\$1,677,376.00) and Total Local Cost amount (\$419,344.00); and

WHEREAS, the Town Board desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of the above referenced Project.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington, duly convened, does hereby approve of the above Project.

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the Town Supervisor to pay in the first instance 100% of the federal and non-federal share of the cost of construction work for the Project or portions thereof.

BE IT FURTHER RESOLVED, that the above referenced sum of \$419,344.00 is hereby appropriated in the sidewalk capital project and made available to cover the cost of participation in the above phase of the Project.

BE IT FURTHER RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Town Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by Town’s Project Manager and the Town’s Municipal Accountant I.

BE IT FURTHER RESOLVED, that the Town Supervisor of the Town of Farmington is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Town of Farmington

with the New York State Department of Transportation in connection with the advancement or approval of the Project and the Town’s first instance funding of the Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are no so eligible.

BE IT FINALLY RESOLVED, that a certified electronic copy of this resolution and the signed Supplemental Agreement No. 1 to D040766 be sent to Paula L Samson, Local Projects Coordinator, New York State Department of Transportation Region 4 Office, 1530 Jefferson Road, Rochester, New York 14623 for filing with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and that electronic copies of this resolution and the signed Supplemental Agreement No. 1 are also to be provided to: Ronald Brand, Director of Planning & Development, the Town’s TAP Project Manager; Jeannine Marciano, Town’s Municipal Accountant I; Tim Ford, Town Highway Superintendent; Jeffrey Graff, Graff Law Office, PLLC, 26 East Main Street, Clifton Springs, New York 14432; Jonathan Harman, Region 4 Office, NYSDOT, 1530 Jefferson Road, Rochester, New York, 14623; and to Emily Smith, P.E., Fisher Associates, the Town’s Project Engineers, 180 Charlotte Street, Rochester, New York 14607.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #227-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION ESTABLISHING A CAPITAL PROJECT FOR THE WATERMAIN ON CRANBERRY DRIVE

WHEREAS, the 2024 water budget allocated \$695,000 to be transferred to a capital project to track the expenditures for the watermain replacement on Cranberry Drive,

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be completed within the capital project:

HC 5031 Interfund Transfer	\$695,000	
HC 1440.2 Engineering		\$40,000
HC 8340.2 Waterline		\$655,000

FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION 228-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION FOR A BUDGET AMENDMENT WITHIN THE SIDEWALK CAPITAL PROJECT

WHEREAS, supplemental agreement I has been submitted by NYS DOT for the construction portion of the project,

NOW, THEREFORE BE IT RESOLVED, that the following budget amendment be completed within the capital project:

HK 4997 Federal Aid	\$1,313,376	
HK 5410.2 Sidewalk Capital Outlay		\$1,091,376
HK 5410.21 Construction Inspection		\$222,000

FULLY RESOLVED, that a copy of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #229-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND

WHEREAS, a budget amendment is needed in an attorney contractual expense line,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

Debit: A1990.4 Contingent	\$49,870	
Credit: A1420.4 Law Contractual		\$49,870

FURTHER RESOLVED, that a cop of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #230-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION TO CONTINUE THE PURCHASE OF BADGER METERS, ENDPOINTS, AND ENCODERS FOR THE WATER METER REPLACEMENT PROGRAM

WHEREAS, Resolution 466-2023 approved the 2024 purchase of Badger meters, endpoints, and encoders in an amount not to exceed \$145,000, and

WHEREAS, an additional order for meters, endpoints and encoders totaling \$31,564.55 has been placed by the water and sewer department to continue the meter replacement program, now therefore

BE IT RESOLVED, that the following budget amendment be approved in the water fund to cover the cost of the additional order as well as the monthly cellular charges:

SW1-599	Appropriated Fund Balance	\$36,000	
SW1-8340.41	Meter Contractual Expenses		\$36,000

BE IT FULLY RESOLVED, that the Town Clerk provides a copy of the resolution to the Accountant I and the Water and Sewer Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #231-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION TO ESTABLISH A RESERVE FOR THE 2024 VLT STATE AID FUNDS

WHEREAS, the 2024 VLT funds were received in the amount of \$1,777,573.00, and will be invested in a reserve for future capital projects within the Town, now therefore

BE IT RESOLVED, that account A231V24 be established and the funds be invested in an interest bearing account, and

BE IT FULLY RESOLVED, that a copy of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #232-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION ACKNOWLEDGING THE ADDITION OF A NEW MEMBER TO THE FARMINGTON VOLUNTEER FIRE ASSOCIATION

WHEREAS, James Black recently became an active member of the Farmington Volunteer Fire Association, therefore be it

RESOLVED, that the Farmington Town Board acknowledges and approves of the new membership, and further be it

RESOLVED, that a certified copy of this resolution be sent to the Farmington Volunteer Fire Association, PO Box 25117, Farmington, NY 14425, for their records and to James Black, 236 West Avenue, Canandaigua, NY 14424.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #233-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

ESTABLISHING THE TOWN OF FARMINGTON PARKS AND RECREATION MASTER PLAN UPDATE COMMITTEE, APPOINTING MEMBERS AND ADVISORS, AND ADOPTION OF THE CHARGE TO THE COMMITTEE

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has entered into an Agreement with the Town's Engineers, MRB Group, D.P.C., to provide technical services for preparing an Update to the adopted Town of Farmington Parks and Recreation Master Plan 2017 – 2022 (hereinafter referred to as the Plan Update); and

WHEREAS, the Plan Update is identified as a High Priority Action Item, 2022 – 2025, in the adopted 2021 Edition of the Town of Farmington Comprehensive Plan; and

WHEREAS, earlier this year a survey of town residents and neighbors was completed which provides a solid foundation for the Plan Update; and

WHEREAS, the Town Board has received from the Town Director of Planning & Development a list of Town residents who have volunteered to serve on the Town of Farmington Parks and Recreation Master Plan Update Committee (hereinafter referred to as Committee),

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby establish the Committee as described below:

BE IT FURTHER RESOLVED, that said Committee shall consist of a total of seven (7) volunteer Town Residents: Susan Charland Hopkins (Chairperson), Julie LaRue (Recreation Advisory Committee), Adrian Bellis (Planning Board), Julie Maslyn, Larry Potter, Sarah Weidenborner, and Leah Thomas.

BE IT FURTHER RESOLVED, that said Committee shall have six (6) Town Staff Advisors: Steve Holtz, Town Board Liaison, Tim Ford, Highway/Parks Superintendent, Jeff Ransco, Parks Maintenance Supervisor, Mark Cain, Recreation Director, Dan Delpiore, Code Enforcement Officer, Ron Brand, Director of Planning and Development.

BE IT FURTHER RESOLVED, that the Update Committee is hereby given the following charge:

1. The Committee shall meet monthly, in the evening and on the first Monday, except for the month of September when the meeting shall be held on the second Monday, during the period July 1, 2024, through December 31, 2024, to review and accept drafts for the Plan Update document which is tentatively scheduled to be presented to the public in early 2025. These meetings are to be held both in person and virtually and meeting minutes are to be filed with the Town Clerk's Office not later than two weeks after each Committee meeting.
2. The Committee shall be chaired by Susan Hopkins Charland.
3. The Committee shall build upon the recommendations within: the Town of Farmington Parks & Recreation Master Plan, 2017 – 2022; the adopted 2021 Edition of the Town of Farmington Comprehensive Plan; and the 2024 Survey of Town Residents on Parks and Recreation, as the foundation for the Plan Update.
4. The Committee shall identify issues and propose solutions relating to the ongoing delivery of Town Park Projects and Recreation Programs for the period 2025 through 2031.
5. The Committee, after conducting a public information meeting in early 2025, shall then make any final amendments to the Plan Update and present it to the Town Board for consideration and formal adoption in 2025.
6. The Town Advisory Staff assigned to the Committee shall not vote on any matters pertaining to the creation of the draft Plan Update document.

FINALLY BE IT RESOLVED, that the Town Clerk, is to provide electronically a certified copy of this resolution to the Committee members, Town Advisory Staff and the Project Consultants along with the attached list of Committee Members, Town Staff and Project Consultants.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #234-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

CONFIRMING RESOLUTION AUTHORIZING PAYMENT TO LANDPRO EQUIPMENT, LLC.

WHEREAS, the Highway Department's 2015 John Deere 6105E was in need of repair, and

WHEREAS, the Highway/Parks Superintendent approved of repairs to be completed at Landpro, our John Deere proprietary vendor, at a cost of \$4,496.99 including parts and labor, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the payment to Landpro for repairs to the 2015 John Deere 6105E in the total amount of \$4,496.99, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of the Resolution to the Highway/Parks Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #235-2024:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN QUOTE FOR 45 SUPER SACKS OF TERRA COTTA RUBBER MULCH FROM RUBBER RECYCLE

WHEREAS, Rubber mulch will be applied when installing the two (2) new pieces of playground equipment at Pumpkin Hook Park (Itsy Bitsy Playground – for 2–5-year-olds and Wahkeena Playground –for the 5–12-year-olds), and

WHEREAS, it will also be utilized to replace depleted rubber mulch areas at our other Town of Farmington Parks to maintain the required depth, and

WHEREAS, the rubber mulch will be purchased through the Omnia Region 14-ESC-TX Contract 10-04 for Rubber Mulch – 45 Super Sacks of Terra Cotta colored mulch at a cost not to exceed \$31,500.00, now therefore

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to initial three (3) places and sign two (2) places on the quote #112804-01-02 which will be funded from A-7110.4 -Parks – Contractual, and be it further

RESOLVED, that the Town Clerk forward the originals with signatures copies of this Resolution to the Highway/Parks Department and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #236-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION APPROVING CHANGE ORDER GC-01 FOR ROADTEK, LLC CONTRACTORS FOR THE FARMINGTON GROVE PARK SITE IMPROVEMENT PROJECT

WHEREAS, change order GC-01 was submitted by MRB for a cost increase of \$9,350 for two lightpoles and light heads, now therefore

BE IT RESOLVED, that the Town Board approves the Supervisor to sign the change order, and

BE IT FURTHER RESOLVED, that the following budget amendment be completed within the capital project:

Debit: HP7110.2 Park Improvements	\$17,350	
Credit: HP 1440.2 Engineering		\$8,000
Credit: HP 7110.21 Grove Park		\$9,350

BE IT FULLY RESOLVED, the Town Clerk returns the signed change order to MRB group and forwards a copy of the resolution and change order to the Highway and Building Department and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #237-2024:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN BOARD TO APPROVE THE CLOSEOUT PAPERWORK FOR THE TOWN PARK PAVILION PROJECT

WHEREAS, MRB has provided the Town with the final payment application to Loyal Nine, a fully executed certificate of substantial completion, the acknowledgement of correction period, the maintenance bond, AIA G706 debts and claims, AIA G706A release of lien, AIA G707 consent of surety, the roofing warranty, and installation drawings, now therefore

BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the final payment application and the closeout of the project, and

BE IT FULLY RESOLVED, that the Town Clerk forwards a copy of this resolution to the Accountant I and the Highway and Building Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #238-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RECEIPT AND ACCEPTANCE OF THE PROPOSED LIST OF PERMITTED LAND USES, DESIGN ATTACHMENTS AND CONDITIONS FOR THE PROPOSED WHITESTONE INCENTIVE REZONING ACTION; AND DIRECTING THE PREPARATION OF PARTS 2 AND 3 OF THE FULL ENVIRONMENTAL ASSESSMENT FORMS (FEAFS) AND A DRAFT RESOLUTION FOR MAKING A DETERMINATION OF SIGNIFICANCE UNDER THE PROVISIONS OF THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board), has tonight opened the continued public hearing upon the above referenced Action; and

WHEREAS, the Town Board has received a ten (10) page list of permitted uses and conditions for the proposed rezoning of land, dated June 11, 2024, along with a two (2) page rendering of the proposed townhouse buildings (exterior design and floor plans), prepared by James Fahey Design, dated 6/11/24, for the above identified Action; and

WHEREAS, the Town Board, as the designated lead agency under the SEQRA provisions, is required to complete the Parts 2 and 3 of the FEAF and to make a determination of significance prior to making a decision upon said Action.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby accept the above referenced list of permitted uses and conditions, along with the two (2) referenced attachments, for the proposed rezoning Action for the above referenced project.

BE IT FURTHER RESOLVED that the Town Board does hereby direct Town Staff to prepare for the Town Board's review and acceptance, at their meeting on Tuesday, July 9, 2024, drafts of Parts 2 and 3 of the FEAFs for said Action.

BE IT FURTHER RESOLVED that the Town Board does hereby direct Town Staff to prepare for the Town Board's review and acceptance, at their meeting on Tuesday, July 9, 2024, a draft resolution for making a determination of significance upon said Action under SEQRA.

BE IT FINALLY RESOLVED that the Town Board does hereby move to continue this public hearing to Wednesday evening, July 9, 2024, starting at 7:00 p.m., in the main meeting room at the Farmington Town Hall.

Three Voting "Aye" (Ingalsbe, Herendeen, and Casale), Two Voting "Nay" (Bowerman, Holtz), the Resolution was **CARRIED**.

RESOLUTION #239-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

CONTINUING THE PUBLIC HEARING UPON THE WHITESTONE INCENTIVE REZONING ACTION TO TUESDAY, JULY 9, 2024

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board), has tonight opened the continued public hearing upon the above referenced Action; and

WHEREAS, the Town Board has, under separate resolution, received and accepted the ten (10) page list of permitted uses and conditions for the proposed rezoning of land for said Action, dated June 11, 2024, along with a two (2) page rendering of the townhouse buildings (exterior design and floor plans) prepared by James Fahey Design, dated 6/11/24, for the above identified Action; and

WHEREAS, the Town Board has, under separate resolution, directed the Town Staff to complete the necessary documents under the State Environmental Quality Review Act (SEQRA) for the Town Board's consideration at their July 9, 2024, meeting.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby move to continue this public hearing to Tuesday evening, July 9, 2024, starting at 7:00 p.m., in the main meeting room at the Farmington Town Hall.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #240-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING ADVERTISEMENT OF BIDS FOR COLLETT/NYS ROUTE 332 AND MERTENSIA WATERMAIN REPLACEMENTS

WHEREAS, MRB Group has prepared the Advertisement for Bids as well as a draft bidding schedule; now,

THEREFORE BE IT RESOLVED, that the Town Board authorizes the advertisement to bid Collett/Rt 332 and Mertensia Road watermain replacements with a bid opening at the Town Hall on July 31, 2024 at 10 a.m.; and be it further

RESOLVED, that the Town Clerk have the Advertisement to Bid published in the local newspaper and forward the copies of this resolution to the Water and Sewer Department, Dave Herman and Bill Davis of MRB Group, and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #241-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING APPROVAL OF PRICING AND SCREENING AGREEMENT WITH KELLY SERVICES, INC.

WHEREAS, the Town has a vacancy in the Building/Code Department; and

WHEREAS, Kelly Services, Inc. has submitted a Pricing and Screening Agreement to the Town with a bill rate of \$1.55 per hour; now,

THEREFORE BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the Pricing and Screening Agreement with Kelly Services, Inc. at a bill rate not to exceed \$1.55 per hour; and be it further

RESOLVED, that the Town Clerk give the original Agreement to the Confidential Secretary and provide copies of this Resolution to the Confidential Secretary and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #242-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION WAIVING THE MERTENSIA LODGE RESERVATION FEE FOR THE COBBLESTONE ARTS CENTER DAYHAB SERVICES TO ADULTS WITH DISABILITIES

WHEREAS, the Cobblestone Arts Center has requested use of the Mertensia Lodge to hold their Dayhab services to adults with disabilities on multiple dates, and requested that the reservation fee be waived, now therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving of the reservation fee for the use of the Mertensia Lodge on multiple dates, for the Cobblestone Arts Center Dayhab services to adults with disabilities, and further be it

RESOLVED, that a copy of this resolution be given to the Emily Kilkenny at Cobblestone Arts Center at 1622 NY Route 332, Farmington, NY 14425 for their records.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #243-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING ADVERTISEMENT OF BIDS FOR THE GRINDING OF THE BRUSH PILE AT THE TOWN TRANSFER STATION

WHEREAS, the Town hires a contractor to grind the brush pile at the Town Transfer Station annually; and

WHEREAS, a legal notice was posted on May 15, 2024 requesting proposals be submitted to the Town Clerk's Office no later than June 7, 2024; and

WHEREAS, no proposals were received; now

THEREFORE BE IT RESOLVED, that the Town Board authorizes the advertisement to bid for grinding of the brush pile at the Town Transfer Station with a bid opening at the Town Hall on Thursday, July 25, 2024 at 10 a.m.; and be it further

RESOLVED, that the Town Clerk have the Advertisement to Bid published in the local newspaper and forward the copies of this resolution to the Highway/Parks Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #244-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

ACCEPTING OF THE DEDICATION OF THE UTILITIES (STORM SEWER AND SANITARY SEWER) LOCATED WITHIN THE PHASE 2B PORTION OF THE HATHAWAY'S CORNERS INCENTIVE ZONING PROJECT; AND DIRECTING THE FILING OF A TWO-YEAR MAINTENANCE BOND WITH THE TOWN CLERK, IN THE TOTAL AMOUNT OF \$16,124.50

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has been informed by the Town Engineers, MRB Group, D.P.C., in a letter dated June 19, 2024, from Lance S. Brabant, CPESC, Director of Planning & Environmental Services, to Ronald Brand, Town Director of Planning & Development, that construction is now complete for the Hathaway's Corners Phase 2B Apartment Project and that the above cited utilities have been inspected, accepted and that the attached Town's Dedication Checklist (Appendix Form G-3.0), Town of Farmington Site Design & Development Criteria Manual, has been completed; and

WHEREAS, the Town Board has also been provided the completed Town Dedication Form (Appendices G-3.1 and G-3.2, dated 5/28/24) in accordance with the provisions of §144-33. A of the Farmington Town Code; and

WHEREAS, the Town Board has also been provided the completed Final Inspection Form (Appendix G-11.0, dated 5/28/24); and

WHEREAS, the Town Engineers, in a letter dated June 14, 2024, from Lance S. Brabant to Ronald Brand, recommends the Town Board accept the above referenced dedication; and

WHEREAS, the Town Engineers, in said letter recommend establishing a two-year Maintenance Bond upon these dedicated utilities in the total amount of \$16,124.50.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the dedication of the storm sewer and sanitary sewer utilities that have been installed within the Phase 2B portion of the Hathaway's Corners Incentive Zoning Project.

BE IT FURTHER RESOLVED, that the Town Board having accepted the dedication of these utilities does hereby direct the site developer, S.B. Ashley Management, to obtain a two-year Maintenance Bond for said improvements, in the total amount of \$16,124.50, and to file said surety with the Town Clerk's Office within 30-days of the date of this resolution.

BE IT FURTHER RESOLVED, that the Town Clerk, is to provide copies of this resolution to: Matt Heilmann, Town Construction Inspector; Tim Ford, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED, that a certified copy of this resolution is to be issued to each of the following: Casey Saucke, Vice President, and Shawn Skivington, Applicants, S.B. Ashley Management Corporation, 16 West Main Street, Suite 700, Rochester, New York 14614; the Applicant's Engineer, Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450; and Tom Danks, Project Manager, BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #245-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING TOWN CONTRIBUTIONS TO HSAs

WHEREAS, the Town of Farmington has committed to contribute to employee HSAs for those enrolled in the Simply Bronze HSA health plan,

WHEREAS, the Town will deposit 50% of the 2024 contribution mid-year, and the remaining in Dec of 2024,

NOW THEREFORE BE IT RESOLVED, that the Town Board approves the contribution and electronic withdrawals for the following employees:

August Gordner: spouse plan- \$3000 in June, \$3000 in Dec
Michael Williamson: single plan- \$1750 in June, \$1750 in Dec
Bruce Williams: single plan- \$1750 in June, \$1750 in Dec
Cameron Knorr: single plan-\$1750 in June, \$1750 in Dec
Kenneth Parrot: single plan-\$1750 in June, \$1750 in Dec
Scott Karge: single plan-\$1750 in June, \$1750 in Dec

