

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 11th day of March, 2025, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **August Gordner**– Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Adrian Bellis** – Planning Board Member, and **Ed Hemminger** – Planning Board Chairman, **Josh Fagner** –Working Supervisor, and **Mark Cain** – Recreation Director, **Hal Adams** – Agricultural Advisory Committee Chairman, **Ralph Bocchino** – Zoning Board of Appeals Member

Also present by telephone/video conferencing was: **John Piper**-Consultant, **Michael Phillips**- resident, **Alan Lamparella** - resident

PUBLIC HEARINGS: None.

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Herendeen** that the minutes of the February 25, 2025, Town Board Meeting, that were previously given to members for review, be approved. Three Voting “Aye” (Casale, Herendeen, Bowerman), two abstentions (Holtz and Ingalsbe). Motion **CARRIED**.

PRIVILEGE OF THE FLOOR:

PUBLIC CONCERNS: Rod DeRoo- Canandaigua-Farmington Townline Road resident

Mr. DeRoo submitted an email from an engineering firm regarding connection to the sanitary sewer system. Supervisor Ingalsbe stated that he reached out to the Canandaigua Town Supervisor but has not heard back from him yet. He added that he noticed on the County public records that the property is owned by his wife and another person’s name so both towns would need a request from both property owners to progress. Mr. DeRoo replied that the other person is his wife’s mother, and she is deceased now. Supervisor Ingalsbe stated that his wife could explain that in the letter. He added that both towns need a letter stating that she wants to explore the sewer conditions and then staff will get Mark’s Engineering the information they need to proceed.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

Water & Sewer:

1. Waiting for fan motor quotes for influent heater and exhaust fans.
2. The procedure has been started for the Whole Effluent Toxicity testing that is required for their Water Treatment Chemical usage.
3. A request has been made for the required 5-year inspection of the chemical tanks.
4. The drive for the motor on trickling filter 1 has died, it is ordered and should be installed on Tuesday.
5. The drive for the Belt Filter Press pressure section burnt out, has been replaced.
6. Vacuumed out PS2 at the plant and washed it down.
7. Routine maintenance of lift stations and repairs.
8. Getting quotes for PS18 check valve rebuild parts and direct replacement. Quote have been received and sent for review and decision.
9. Parts for PS28 pumps were ordered and have been installed on both pumps.
10. Oil/Water separator tank at the shop is in poor condition and needs to be replaced.
11. Two water main breaks -Elizabeth Way near Mertensia Road and the other at 5801 County Road 41 near Quenton Shire.
12. Replaced hydrant on County Road 8 that was hit a few weeks ago.
13. Manholes in the woods adjacent to Barchan Dune Rise are in deteriorated/poor condition. Will re-assess next week. Need an access road here.
14. Discussed resolutions on Agenda.

Highway & Parks:

1. Highway- equipment maintenance, plowing/salting roads, patching potholes, cut tree on Redfern Drive & Herendeen Road, Repaired catch basin on Mertensia Park, Green Renewable started grinding brush pile, hauled ice control sand from Syracuse, and installed street sign in Farmbrook 7A/7B.
2. Parks- Plowing/salting parking lots, snow blow sidewalks, servicing summer equipment, working on repairing picnic tables and benches, and painted vault at Town Hall.
3. Buildings- nothing.
4. No resolution on agenda.

Town Operations Committee: Councilman Casale reported:

1. One resolution on agenda.
2. Ontario County Infrastructure Grant Application: The Town has submitted an Infrastructure-Grant-Application to the Clerk of the Ontario County Board of Supervisors for a project approval which would then be funded through the Empire State Development Corporation Infrastructure Grant Program. A grant request of \$612,500.00 was submitted to enable construction of the Beaver Creek Sanitary Sewer Force Main Project and the Mertensia Road Gravity Main Project. Both projects are related and provide infrastructure to meet existing residential development needs and sustain economic development of commercial sites along our Main Street Corridor.
3. TAP Sidewalk/Trail Connection Project: Marrano Homes has requested waiting until spring to walk the proposed alignment for the stone dust trail that would connect the Auburn Trail to the sidewalk along the south side of County Road 41. Also in the spring, a portion of the stone dust trail needs to be blacktopped. The pedestrian bridge crossing is now open for public use. Finally, in the spring, the contractor will be completing the installation of sidewalk along the west side of Mertensia Road near Elizabeth Way. This section was delayed last year to allow the installation of a new water line in the area.
4. Next meeting, Town staff will introduce three (3) new chapters to the Town Code.

Town Finance Committee: Supervisor Ingalsbe reported: None.**Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Wood Drive Bridge Lane restriction went into effect on Friday, February 21, 2025. Ontario County Sheriff's Road Patrol and NYSP are monitoring the area for violators. Over 25 tickets issued to date.
2. Staff are preparing the next newsletter articles with a tentative date as April 4th to be mailed out.
3. Ontario County – last Thursday was a Board of Supervisor's meeting, the next committee meeting are the week of March 17th.

Highway & Parks Superintendent Tim Ford reported:

1. Not much to report on the salt situation, still does not have any yet. The County did contract to get some out of Canada and they are supposed to get 500 ton. Spoke with Jim Fletcher and we should be getting some this week.
2. Trucks that were ordered back in 2023 are in production and being built and then to Viking for the body but it will probably be a while because they are so backlogged.
3. The F550 ordered for this year is already in but they body is not there until July. He added that with the long wait time on the bodies, the dealerships are asking them to pay for the chassis upfront and then once the truck is complete with the body pay the remainder and the warranty would not start until then either.
4. Attended Advocacy Day in Albany- The Assembly and the Senate have put more money into CHIPS.
5. Pickle Ball/Tennis nets are up and the bathrooms at Mertensia Lodge will be unlocked this weekend.
6. Boy Scout Eagle project is done at the park, just need to figure out where to put it.

Town Clerk Michelle Finley reported:

1. Ontario County Municipal Clerk Association meeting next week at the Town of Hopewell with the Humane Society as our guest speaker.
2. We will start scanning payroll records from 2017 to current.

Water & Sewer Superintendent Aaron Bissell reported:

1. Busy with watermain breaks.

Code Enforcement Officer August Gordner reported:

1. Total Permits for the month of February – 56, total permit inspections completed in February – 461, and total fire inspections completed in February – 12.
2. Working on integrating to the new software.
3. Creekwood Townhomes at the end of Redfern/Running Brook that connects to Pintail will be clearing out trees in that area.

Director of Planning and Development Ron Brand reported:

1. Town Operations Report available on website and filed with the Town Clerk.

Assessor Donna LaPlant reported: None.**Town Engineer Bill Davis reported: None.****Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- four items to check for completeness and schedule public hearings.

Zoning Board of Appeals, Thomas Yourch reported: None.

Recreation Advisory Board, Bryan Meck reported: None.

Recreation Director Mark Cain reported:

1. Easter Egg Hunt is scheduled for April 12th at 11 am.
2. Summer Recreation (June 30th through August 8th) – updated website with information. Working on field trips. He will need to hire a few staff members.
3. Working on Senior trips – the Town has always paid for senior trips, \$65.00 for day trips and \$100 for overnight trips as a set fee. For example, if a day trip is \$100 the town pays \$65, and the senior citizen pays \$35.00.

Ontario County Planning Board Member reported: None.

Conservation Board Chairperson reported: None.

Town Historian Donna Herendeen reported: None.

Swap Shop Update: Councilman Holtz reported: None.

Agricultural Advisory Committee Chairman Hal Adams: None.

COMMUNICATIONS:

1. ALS Group USA, Corp re: Drinking water report.
2. Letter to Victor Farmington Volunteer Ambulance Corps, Planning board site plan variance resolution.
3. Letter from Nick Aislica, Enterprise Fleet Management re: our fleet management and how Enterprise could help the Town of Farmington by partnering with them.
4. Letter from Ontario County Board of Elections re: changes that were adopted into the election district on 1/30/25 by the board of elections.
5. Letter from NYSEG & RGE re: increasing rates and usage during colder temperatures with suggestions for easing the financial burden.
6. Email correspondence from NYS Troopers re: the TIM Detail they've been conducting and the results it's yielded so far in the Town of Farmington.
7. Letter from Ontario County Board of Elections re: polling place designation annually, also seeking input about the current polling location and suggestions for future polling locations.
8. Letter to Mengel Metzger Barr & Co, LLP from Brenna Boyce re: Town of Farmington legal representation and no pending or threatened litigation against the Town.
9. Letter from NYS Agriculture and Markets re: Dog Control Officer Inspection Report completed on 2/18/2025.
10. Letter from NYS Agriculture and Markets re: Municipal Shelter Inspection Report completed on 2/18/25.
11. Letter from Cornell Cooperative Extension Ontario County re: Invitation to the Ontario County Agriculture Appreciation Banquet on 3/21/25 at Club 86.
12. Letter from Teamsters Local Union No. 118 re: ending union representation.
13. Letter from Victor-Farmington Volunteer Ambulance re: summary of calls year to date in Farmington and surrounding communities.
14. Letter from Jeffrey E. Trickler Ontario County Treasurer re: properties in the Town of Farmington that have delinquent taxes and are up for foreclosure in the upcoming tax auction if the default is not cured.
15. Letter from State of NY Supreme Court County of Monroe re: I Gordon Corporation vs The Town of Farmington Water and Sewer Department.
16. Certificate of Liability Insurance from: Marianacci Builders LLC, Tuff Shed Inc., Colonial Fire Protection Systems Inc., Four Winds Masonry & Chimney LLC, E and V Energy Corporation, MRI Contractors of NY Inc., Sturdi Built Sheds LLC.
17. Certificate of NYS Worker's Compensation Insurance Coverage from: Four Winds Masonry & Chimney, LLC, E and V Energy Corporation, MRI Contractors of NY Inc, Sturdi Built Sheds LLC, Expert Environmental & Construction Group LLC.

REPORTS & MINUTES:

1. Manchester Fire Department-2025 Year to Date incident log.
2. Planning Board Meeting Minutes – February 19, 2025.
3. Justice Morris Lew Monthly Report – February 2025.
4. Justice Nathan Thomas Monthly Report – February 2025.
5. Farmington Volunteer Fire Association Monthly Report – January 2025.

ORDER OF BUSINESS:

RESOLUTION #107-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION TO PURCHASE PARTS FOR VARIOUS PRV'S FROM ROSS VALVE MANUFACTURING TO KEEP IN STOCK FOR EMERGENCY REPAIRS

WHEREAS, the Water and Sewer Superintendent has identified the need to keep rebuild parts in stock in case of need of emergency repairs; and

WHEREAS, the Water and Sewer Superintendent has received a quote for said parts from Ross Valve Manufacturing Co. (a sole source vendor), now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase parts at cost not to exceed \$15,641.00, expended from the 2025 budget account code SWI-8340.42 and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Holtz, Casale, Herendeen, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #108-2025:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A NEW LEASE FOR A PITNEY BOWES POSTAGE MACHINE AT THE WATER AND SEWER DEPARTMENT

WHEREAS, paperwork for the lease for renewal of the Water and Sewer Pitney Bowes postage machine has been received; and

WHEREAS, the current postage meter will be upgraded; and

WHEREAS, the new lease is for a period of 60 months at a rate of \$273.18 per quarter beginning June 30, 2025, now

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign new lease with Pitney Bowes at a rate not to exceed \$273.18 per quarter, and

BE IT FURTHER RESOLVED, that a copy of this resolution and signed lease agreement will be supplied from the Town Clerk to the Water and Sewer Department, the Accountant I and the Confidential Secretary.

All Voting "Aye" (Holtz, Casale, Herendeen, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #109-2025:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A 2025 FORD F-150 XLT SUPERCREW 4X4 5.5' BOX 145 WB

WHEREAS, the Highway/Parks Superintendent is looking to replace the 2021 Chevy Silverado, Truck #1, that was totaled with a Ford F-150 XLT SuperCrew from Van Bortel Ford for the Highway Department for 2025, and

WHEREAS, Van Bortel has an Onondaga Bid Reference #0010808, and

WHEREAS, Van Bortel has provided us with a Quote #36727, and

WHEREAS, a letter of intent and an official board resolution will be sent to Van Bortel, and

WHEREAS, the cost will not exceed \$52,973.90 per the quote# 36727 and the equipment will be allocated from DA-5130.2 after the budget transfer

From: DA2680	Insurance Recovery	\$19,648	
From: DA599	Appropriated Fund Balance	\$33,326	
To: DA5130.2	Equipment		\$52,974

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the Highway Superintendent to finalize the purchase of this F-150 XLT SuperCrew 4X4, and be it now

RESOLVED, that the Town Clerk forward the resolution to the Highway/Parks Department and copies of this Resolution be forwarded to the Confidential Secretary, and the Accountant I.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #110-2025:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION ACKNOWLEDGING THE ATTENDENCE OF DEPUTY TOWN CLERK SARAH CERNIGLIA TO THE NEW YORK STATE TOWN CLERKS ASSOCIATION ANNUAL CONFERENCE, APRIL 27TH THROUGH APRIL 30TH, 2025, IN SYRACUSE

RESOLVED, the Farmington Town Board acknowledges the attendance of Deputy Town Clerk, Sarah Cerniglia, to the New York State Town Clerks Association Conference, April 27th through April 30th in Syracuse New York at a cost not to exceed

\$495 for registration and meals and \$563.00 for hotel plus any reimbursable expenses such as mileage, parking, tolls and one dinner on Monday night.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #111-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR FEBRUARY 2025

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for February 2025 to the Town Supervisor on March 4, 2025,

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for February 2025 on March 4, 2025,

WHEREAS, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

BE IT RESOLVED, that the Town Board hereby accepts the Monthly Report of the Supervisor for February 2025, and

BE IT FULLY RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #112-2025:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE LIGHTING FUND

WHEREAS, additional funding is needed in the Farmbrook lighting repair expenditure line

NOW THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From:	SL1-599 Appropriated Fund Bal	\$2,000	
To:	SL1-5182.431 Repairs		\$2,000

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #113-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

ACCEPTING THE PLANNING BOARD'S MARCH 5, 2025, RECOMMENDATION AND AUTHORIZING THE FINAL RELEASE (RELEASE NO. 4), IN THE TOTAL AMOUNT OF \$ 86,033.09, FROM THE LETTER OF CREDIT ESTABLISHED FOR HATHAWAY'S CORNERS APARTMENT PROJECT - PHASE 2B

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has been informed by the Chairperson of the Town Planning Board, in a memorandum dated March 5, 2025, of the Planning Board's recommendation to the Town Board for accepting and approving the above referenced final release of funds from the established letter of credit for the Hathaway's Corners Apartment Project – Phase 2B, in the total amount of \$86,033.09; and

WHEREAS, the Town Board has also been provided the completed Town Surety Release Forms (Appendices G-1.1 and G-2.0), in accordance with the provisions of §144-32. A. of the Farmington Town Code; and

WHEREAS, the Town Engineers, in a letter dated February 28, 2025, from Lance S. Brabant to Ronald Brand, Town Director of Planning & Development, recommends the Town Board accept the above referenced final release; and

WHEREAS, the Town Clerk has completed her review of the dollar amounts specified above herein, for the final release of funds, finding the total amount specified to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the Planning Board's recommendation and authorizes the final release of funds (Release No. 4) from the Letter of Credit for the Hathaway's Corners Apartment Project – Phase 2B, in the total amount \$86,033.09.

BE IT FURTHER RESOLVED, that the Town Clerk having verified the total amount for this Letter of Credit is \$537,641.91, with \$86,033.09 remaining to complete the project.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to sign and date the Letter of Credit Release Form G-2.0.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #114-2025:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION TO APPROVE THE PURCHASE AND INSTALATION OF THE OBIC MULTI LAYER SYSTEM FOR A 4' DIA MANHOLE AT 44 BARCHAN DUNE RISE, VICTOR NY MH #V-1533

WHEREAS, The Water and Sewer Superintendent has identified the need for the repair-lining of said manhole # V-1533, and

WHEREAS, The Water and Sewer Superintendent has received a 1 (One) Purchase Quote from Advanced Rehabilitation Technology being a sole source supplier of the OBIC Multi-Layer System, and

NOW, THEREFORE BE IT RESOLVED, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said OBIC Multi-Layer System at a cost of \$3,750.00 plus any additional labor and materials resulting from a grout leak to be expended from SS8120.49V.

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #115-2025:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION APPOINTING RALPH BOCCHINO TO THE ZBA

WHEREAS, Tod Ruthven resigned from the Zoning Board of Appeals leaving a vacancy; and

WHEREAS, Ralph Bocchino has shown interest in the vacancy and has been recommended to fill said vacancy by the ZBA Chairperson; now therefore

BE IT RESOLVED, the Farmington Town Board appoints Ralph Bocchino as a member of the ZBA for a term beginning March 12, 2025 to expire on December 31st, 2025; and

BE IT FURTHER RESOLVED, that the Town Clerk forward a copy of this resolution to the Confidential Secretary and Ralph Bocchino at 185 Hook Road, Farmington, NY 14425.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #116-2025:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION RESCHEDULING TOWN BOARD MEETINGS

WHEREAS, there is a conflict in scheduling with a few of the Town Board Members for the March 25th, 2025 Town Board Meeting; and

WHEREAS, the Primary Election will be held on a normally scheduled Town Board meeting date, June 24th, 2025 and the Board of Elections has requested the used of the Board Room for the election; now therefore

BE IT RESOLVED that the meeting of March 25th, 2025 at the Town Hall is rescheduled to Wednesday, March 26th, 2025 at the same location and time; and

BE IT FURTHER RESOLVED, that the meeting of June 24th, 2025 at the Town Hall is rescheduled to Wednesday, June 25th, 2025 at the same location and time, and be it

FINALLY RESOLVED, that the Town Clerk provide copies of this resolution to Town Department Heads the Town's legal newspaper.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #117-2025:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

Abstract 5 – 2025

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS **FROM: J. MARCIANO**

ABSTRACT NUMBER		5	
DATE OF BOARD MEETING		3/11/2025	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	96,682.27	345,346,348-357,359-367,369,372,386,426
DA	HIGHWAY FUND	8,877.59	355,363,387-393
HK	SIDEWALK CAPITAL PROJECT	240,776.75	358,371
HCC	CRANBERRY DR ROAD		
HG	CTY RD 8 WATERLINE		
HH	ROUTE 332/96 WATELINE		
HT	TOWN HALL CAPITAL PROJECT		
HV	MERTENSIA WATERLINE		
HW	WATER TANK REPAIR	7,111.69	347
HY	RT 332 AND COLLET ROAD		
SL1	LIGHTING DISTRICT	8,696.00	370
SD	STORM DRAINAGE	1,312.34	352,354,368,416
SF	FIRE PROTECTION		
SS	SEWER DISTRICT	109,909.55	348,352,354,363,381,394-418,426
SW1	WATER DISTRICT	26,226.14	348,352,354,381,394-396,401,403,405,406,409,410,412,415-426
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	76.34	348,379
	TOTAL ABSTRACT	\$ 499,668.67	

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

WAIVER OF THE RULE: No Objections

RESOLUTION #118-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING ADVERTISEMENT OF BIDS FOR CRANBERRY DRIVE RECONSTRUCTION

WHEREAS, Cranberry Drive is in need of both highway and waterline replacement; and

WHEREAS, MRB Group has prepared the Advertisement for Bids as well as a draft bidding schedule; now

THEREFORE BE IT RESOLVED, that the Town Board authorizes to go to bid for the Cranberry Drive Road Reconstruction (Highway and Water) with a bid opening at the Town Hall on Tuesday, April 15, 2025 at 2 p.m.; and be it further

RESOLVED, that the Town Clerk have the Advertisement to Bid published in the local newspaper and forward the copies of this Resolution to the Highway/Parks Department, Bill Davis of MRB Group, and the Accountant I.

All Voting "Aye" (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

DISCUSSION: None.

TRAINING AT OR UNDER \$100.00: None.

EXECUTIVE SESSION:

Councilman Bowerman made a motion to enter into executive session at 7:30 p.m. for discussions regarding proposed, pending or current litigation and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation, **Councilman Casale** seconded the motion. All were in favor, motion **CARRIED**.

Councilman Casale made a motion to exit executive session at 8:16 p.m., **Councilman Bowerman** seconded the motion. All were in favor, motion **CARRIED**.

With no further business before the Board, **Councilman Holtz** offered a motion to adjourn the meeting at 8:18 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk