

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 10th day of October, 2023, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman-necessarily absent
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Dave Conti** – Water & Sewer Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, **Bill Davis** – MRB Group, **Robin MacDonald** – Working Supervisor, **Adrian Bellis** – Planning Board Member, **Don Giroux** – resident, and **Hal Adams** – Ag Advisory Chairman

Also present by telephone/video conferencing were: **Tonia Ettinger** – resident, **Michael Phillips** – resident, **Verna Cowley** - and **John Piper**

PUBLIC HEARINGS: None.

APPROVAL OF MINUTES:

A motion was made by **Councilman Holtz** and seconded by **Councilman Bowerman** that the minutes of the September 26, 2023, Town Board Meeting and given to members for review, be approved. All Voting “Aye”. (Holtz, Herendeen, Bowerman, and Ingalsbe). Motion Carried.

PRIVILEGE OF THE FLOOR: Mike Montalto, Costich Engineers for the Farmington Market Center project, requested that Resolution #14 on tonight’s agenda be carried over until the next board meeting to allow them to look over the verbiage as there is an issue with the way it was presented.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

1. UV system is now operational. Discussed replacement parts.
2. Discussed quotes for Digester 3 sludge mixing pump VFD have been requested.
3. Discussed Digester 2 cleaning – bid opening is scheduled for November 2, 2023.
4. Discussed Flow Meters results from Manhole V-2749.
5. Manhole inspections – Cobblestone -four were located.
6. Discussed smoke testing in Doe Haven.
7. Discussed resolutions on agenda.

Highway & Parks:

1. Highway- equipment maintenance, finished last round of mowing, finished catch basins, gutters and pipe on Clovermeadow, patched pipe crossings on Clovermeadow, helped Towns of Phelps and Canandaigua pave, finished wedging roads for chip seal next year, delivered vehicles to auction, repaired sidewalk on Mertensia Road and gutters on Doe Haven, cleaning drainage swale on Marcus Way, start shoulder work this week, and removed soil around 332 welcome sign and added good topsoil for landscaping.
2. Parks- mowing, field striping and grooming, striping parking lots, mower maintenance and repair, and pulled wire for swap shop, and removed playground at Farmbrook Park and prepped for new playground.
3. Buildings – set traps for squirrels and mice and sprayed for bees at the Grange, and JD Electric will be setting up generator to run manually.
4. Discussed resolutions for meeting.

Town Operations Committee: Councilman Bowerman reported:

1. Discussed resolutions on agenda.
2. TAP Sidewalk Grant proceeding on schedule.
3. Town Staff continues working on updating Chapter 126 of the Town Code (on-site WWTP facilities) and they are working on updates to Chapter 144.
4. October 24th Town Board meeting – public hearing on Local Law No. 10 for the Redfield Grove Incentive Zoning project.
5. Received incentive zoning proposal for property located where the old waterpark project was proposed.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Public Hearing for the 2024 Town Budget will take place October 24th at 7 p.m. He read the following budget memo:

This has been completed with some minor adjustments to General Fund Revenues & expenses, VLT revenues, Water & Sewer Revenues & expenses and adjustments made after the Town Board budget workshops. This budget is \$108,527 over the NYS tax levy limit.

General Fund Appropriations are up from the 2023 adopted budget by \$1,584,370 and Highway Appropriations are up \$235,830 from the 2023 budget due to increased costs of road materials. Revenues are up slightly in both funds and with the new assessment this allows the tax rate to be reduced by 30.18% or a 2024 tax rate of \$.69 compared to the 2023 tax rate of \$1.00 per thousand.

The drainage district tax rate is down 19.45% this year at \$.178 per thousand and the fire district tax rate is down 16.47% or \$.49 per thousand. Water expenses continue higher and expected revenues are slightly higher, the water tax rate will go down 4.01% for 2023. Our costs to purchase water from the City of Canandaigua in 2024 will rise approximately \$.20 per thousand gallons. The Monarch Manor sidewalk district is up 13.44% or one cent per thousand and six districts are down between 13.16% and 47.62%. Street light districts, all but two have lower tax rates with two light districts are up.

For 2024 there is an agreement to provide funds to the Victor – Farmington Ambulance Corp. in the same amount as 2023. (\$250,000.00)

The overall good news is that our Town Board and staff have worked very hard on the 2024 budget.

I would like you to publish a legal notice to set a public hearing on the 2024 budget at the next Town Board Meeting which is October 24th, 2023.

The following elected officials' salaries are listed for 2024:

Town Supervisor	\$64,800.00 + \$12,390.00 as Budget Officer
Town Clerk	\$71,249.62
Highway Superintendent	\$77,963.55 + \$16,012.00 Parks Department
Town Justices	\$27,161.13 each
Town Councilmen	\$ 6327.30 each

Highway& Parks Superintendent Tim Ford reported:

1. Town Cleanup this Friday 8am – 6pm and Saturday 8am to 3 pm with shredding from 9am to noon.

Town Clerk Michelle Finley reported:

1. Busy with collecting water and sewer payments.
2. Officiated two more weddings.
3. Working on records organization in old vault downstairs.

Water & Sewer Superintendent Dave Conti reported:

1. Crews out last week and this week flushing out all the dead ends from North Road to the Thruway, working on second round and concentrating on any areas that actual dropped on residuals when they flushed them, and they will compile all the information.
2. Supervisor Ingalsbe stated that they did have one area out of four that were tested for THMs come back high (County Road 28, and that a draft letter that is to be sent to residents was sent to the Department of Health for their review, but they have not heard back from them. Dave stated he will call DOH in the morning to make sure that the letter is indeed the one they should send out.

Code Enforcement Officer Dan Delpriore reported:

1. Total permits for September 68, permit inspections-221, fire inspections – 2, stormwater.MS4 inspections – 8, and zoning inspections – 23.

Director of Planning and Development Ron Brand reported:

1. Town Operations Report available on website and filed with the Town Clerk.
2. Environmental Conservation Board scheduled their clean sweep of Rt. 332 for October 28th at 9:00 am, and a rain date of October 29th.
3. The Environmental Conservation Board is finishing putting together the update for the Open Space Index.
4. Continue to work on various code updates.

Assessor Donna LaPlant reported: Supervisor Reported:

1. Assessor met with the Board of Assessment Review for one case to resolve, she will report to board at their next meeting.

Town Engineer Bill Davis reported:

1. Update on various projects – Digester Cleaning is out to bid, Brickyard Road Tank project bid, and working on new manhole meters in place for the sewer plant. They are making progress on the I&I investigation.

Fire Chief reported: None.**Planning Board Member Adrian Bellis reported:**

1. Next meeting has been moved to November.
2. Last Meeting – worked on 3 lot subdivision on Mertensia Road.

Zoning Board of Appeals reported: None.**Recreation Advisory Board Bryan Meck reported: None.****Recreation Director Mark Cain reported: None.****Ontario County Planning Board Member reported: None.****Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Adams: None.****COMMUNICATIONS:**

1. NYS Department of Taxation and Finance Office of Real Property Tax Services Plan for Cyclical Reassessments (RP-1573-ACR-P).
2. Decision of Hearing Officer (RPTL730). Re: 6021 Redfield Drive.
3. Decision of Hearing Officer (RPTL730). Re: 6018 Amber Drive.
4. RG&E Electric Vehicle Make-Ready Program Application Acknowledgments (Farmington Grove Park, Pumpkin Hook Park, Farmbrook Park, Farmington Town Park, Beaver Creek Park, Mertensia Park).
5. Letter to the Town Supervisor from Senator Pamela Helming. Re: 2023 NYS Senate Veterans Hall of Fame special ceremony.
6. Letter to the Assessor from Elizabeth Wood of Nixon Peabody. Re: Ontario County Industrial Development Agency (Farmington Lawn Care, Inc./Farmington Farm & Garden, Inc. 2023 Facility).
7. Letter to the Town Supervisor from Sheryl Robbins of the NYS DOH. Re: CFWD Partial Approval – Completed Works, Villas at Hathaway Corners Phase 1C-A Watermain.
8. Ontario County Real Property Tax Services Cable Television Questionnaire/Information Sheet.
9. Certificates of Liability Insurance from: Advanced Rehabilitation Technology Ltd.; Radec Electric Corporation; Pooler Enterprises, Inc.; Walworth Hardware Service, LLC; Villager Construction, Inc.; Regency Fence Company; Finger Lakes Racing Association, Inc.
10. Certificates of Workers' Compensation Insurance from: Michael Papp dba Regency Fence Co.

REPORTS & MINUTES:

1. Victor Fire Department Chief's Report – September 2023.
2. Ontario County Sheriff's Report – September 2023.
3. Farmington Volunteer Fire Association Chief's Report – September 2023.
4. Farmington Senior Citizens Meeting Minutes – September 18, 2023.
5. Agricultural Advisory Committee Meeting Minutes – September 21, 2023.
6. Planning Board Meeting Minutes – September 6, 2023.
7. Planning Board Meeting Minutes – September 20, 2023.
8. Monthly Report – Judge Lew – September 2023.
9. Monthly Report – Judge Thomas – September 2023.

ORDER OF BUSINESS:**RESOLUTION 364-2023:**

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION APPOINTING KIMBERLY YOURCH TO THE CONSERVATION BOARD

WHEREAS, the Conservation Board has a vacancy; and

WHEREAS, Kimberly Yourch has submitted a letter of interest and resume for review; and

WHEREAS, Kimberly has attended Conservation Board Meetings and has been recommended to fill the vacancy by Kim Boyd, Chairperson, now therefore be it

RESOLVED, the Farmington Town Board appoints Kimberly Yurch to the Conservation Board for a term beginning October 11th, 2023 to expire on December 31st, 2024; and be it further

RESOLVED, that the Town Clerk forward a copy of this resolution to Kim Boyd, the Confidential Secretary and Kimberly Yurch, 855 Hook Road, Farmington, NY 14425.

All Voting "Aye" (Ingalsbe, Bowerman, Holtz, Herendeen), the Resolution was **CARRIED**.

RESOLUTION #365-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING PAYMENT TO REGIONAL INTERNATIONAL FOR REPAIR FOR TRUCK # 17
INTERNATIONAL UTILITY TRUCK**

WHEREAS, The Water and Sewer Superintendent has identified the need to repair said Utility Truck; and

WHEREAS, The Water and Sewer Superintendent has received a bill for said utility truck in the amount of \$5,052.93; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Water and Sewer Superintendent to pay this bill for parts and labor at cost not to exceed \$5,052.93 split 50% - 50% from 2023 account codes SS8130.4 and SWI8340.4; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Holtz, Herendeen), the Resolution was **CARRIED**.

RESOLUTION 366-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

**APPROVAL OF A REQUEST FOR THE FINAL RELEASE OF FUNDS (RELEASE #2) FROM THE LETTER OF
CREDIT, LOOMIS ROAD MINI-WAREHOUSE PROJECT, IN THE TOTAL AMOUNT OF \$ 44,069.00**

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a resolution from the Town Planning Board (hereinafter referred to as Planning Board), dated October 4, 2023, recommending the Town Board take action to approve the request for the final release of funds (Release #2) from the above referenced Letter of Credit; and

WHEREAS, the Planning Board's recommendation is based upon their review and acceptance of the recommendations received from the Town Construction Inspector, Town Department Heads and the Town's Engineers, and the signed Town Surety Release Forms (G-1.1) and (G-2.0); and

WHEREAS, the total amount of this letter of credit is \$ 67,779.60; and

WHEREAS, with this final release of funds, in the total amount of \$ 44,069.00, there will be a zero balance in the Letter of Credit; and

WHEREAS, the Town Clerk has reviewed this requested final release of funds finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the Planning Board's recommendation and approves the final release of funds (Release #2) from the Letter of Credit for the above referenced project, in the total amount of \$ 44,069.00.

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town Supervisor to sign and date Form G-2.0, Town Letter of Credit Partial Release Form.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to provide tomorrow, by U.S. Mailing, a certified copy of this resolution to: John Watson, Loomis Hidden Treasures, LLC, 36 Pebble Creek Lane, Pittsford, New York 14534; and Gregg McMahon, P.E., McMahon/LaRue Associates, 822 Holt Road, Webster, New York 14580.

BE IT FINALLY RESOLVED, that certified copies of this resolution are also to be provided to the Town Highway & Parks Superintendent, the Town Water & Sewer Superintendent, the Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineers.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #367-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE ADVERTISEMENT TO BID FOR THE WWTP PRIMARY DIGESTER #2
CLEANING**

WHEREAS, the removal of sludge, rags and debris is needed in the primary digester #2 at the WWTP and this project was appropriated in the 2023 adopted budget, and

WHEREAS, MRB Group has prepared the Advertisement for Bids as well as a draft bidding schedule, now therefore

BE IT RESOLVED, that the Town Board authorizes the bidding schedule for the primary digester #2 with a bid opening at the Town Hall on November 3, 2023 at 2 p.m.; and

BE IT FURTHER RESOLVED, that the Town Clerk has the Advertisement to Bid published in the local newspaper and forwards the copies of this Resolution to the Water and Sewer department, Bill Davis and Mark Bailey of MRB Group, and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #368-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN JUSTICES TO APPLY FOR A JUSTICE COURT ACTION PLAN GRANT

WHEREAS, the Town of Farmington Court has asked for the Town Board's support in obtaining a Justice Court Action Plan grant to help maintain its level of efficiency and

WHEREAS, the Justices are looking to add and or update office equipment as follows:

2 Concrete security barrier planters for front door entry point	\$1758.71
Legal size criminal file folders	\$320.00
Binders (4) for judicial financial records storage	\$64.49
2 sets monthly tabs for judicial financial records storage binders	\$9.58
Record retention storage boxes	\$72.99
2 Judicial Robes	\$358.00
4 boxes Legal-size hanging file folders	\$119.96
4 boxes Letter-size hanging file folders	\$103.96
Security station sandwich board sign	\$212.69
Replacement wireless podium microphone	\$650.00
2 replacement wireless bodypack microphones	\$298.00

The total we are seeking from the state grant is \$3,968.38

WHEREAS, the total being sought is \$3,968.38; now therefore be it

RESOLVED, that the Board of the Town of Farmington hereby authorizes the Farmington Town Court Justices to apply for a JCAP grant in the 2023-2024 grant cycle up to \$3,968.38; and be it

FURTHER RESOLVED, that the Town Board authorizes Town Supervisor Peter Ingalsbe to sign the attached application, and be it

FINALLY RESOLVED, that the Town Clerk provide a copy of this resolution to the Town Court and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #369-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR SEPTEMBER 2023

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for September 2023 to the Town Supervisor on October 3, 2023, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for September 2023 on October 3, 2023,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, **BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for September 2023, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #370-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION ACCEPTING A PROPOSAL TO PROVIDE GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES AND RELATED ASSISTANCE TO THE TOWN OF FARMINGTON ENVIRONMENTAL CONSERVATION BOARD (ECB), AS PART OF SAID BOARD'S OPEN SPACE INDEX REPORT AND AUTHORIZING THE TOWN SUPERVISOR TO SIGN AN AGREEMENT WITH LU ENGINEERS IN AN AMOUNT NOT TO EXCEED \$3,840.00 FOR SAID PROFESSIONAL SERVICES

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has been notified by the Town Director of Planning and Development of a proposal from Lu Engineers, dated September 20, 2023, to provide GIS services involving preparation of GIS maps as part of the Town of Farmington Open Space Index; and

WHEREAS, the Town Board finds that the Chairperson of the Town of Farmington Environmental Conservation Board has reviewed said proposal and finds it to be accurate describing the mapping services to be provided; and

WHEREAS, the Town Board finds that among the duties and responsibilities identified within Chapter 9, Article III, of the Farmington Town Code, entitled Environmental Conservation Board, includes maintaining the Town of Farmington Open Space Index; and

WHEREAS, the Town Board further finds that the ECB members have been working diligently during this past year preparing the Update to the 2013 Edition of the Town of Farmington Open Space Index; and

WHEREAS, the Town Board finally finds the Lu Engineers has the electronic files from the 2013 Edition of said Index and is committed to providing said GIS services in a timely manner.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, based upon the above findings, does hereby accept the professional services identified in the Lu Engineers, September 20, 2023 proposal to the Town to provide GIS Services requested for completing the mapping of the Open Space Index; and authorizes the Town Supervisor to enter into agreement for said services specified and in a dollar amount not to exceed \$3,840.00, by signing the said Lu Engineers proposal.

BE IT FURTHER RESOLVED, that funds for these services are provided and available within the Town’s Engineering Services Account Line.

BE IT FURTHER RESOLVED, that once said agreement has been signed by the Town Supervisor it is to become an attachment to this resolution.

BE IT FINALLY RESOLVED, that the Town Clerk is hereby instructed to provide a certified copy of this resolution and the signed agreement, to: Gregory L. Andrus, P.G., Group Leader, Lu Engineers, 280 East Broad Street, Suite 170, Rochester, New York 14604; Kim Boyd, Chairperson, Town Environmental Conservation Board; Ronald Brand, Town Director of Planning and Development; and Jeannine Marciano, Town Accountant 1.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #371-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION ACCEPTING A PROPOSAL TO PROVIDE PROFESSIONAL PLANNING SERVICES TO THE TOWN PREPARING AND ADMINISTERING A TOWN-WIDE COMMUNITY SURVEY ON PARK & RECREATIONAL NEEDS & WANTS, A PART OF THE 2024 EDITION, TOWN OF FARMINGTON PARKS & RECREATION MASTER PLAN; AND AUTHORIZING THE TOWN SUPERVISOR TO SIGN SAID AGREEMENT IN AN AMOUNT NOT TO EXCEED \$3,600.00 FOR SAID PROFESSIONAL SERVICES

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has been notified by the Town Director of Planning and Development of a proposal from Susan R. Charland, AICP, Charland Strategies, LLC, dated September 21, 2023, to provide professional planning services for the community survey about future parks and recreation/services in the Town of Farmington, as part of the above referenced 2024 Edition of the Town of Farmington Parks & Recreation Master Plan; and

WHEREAS, the Town Board finds that the Chairperson of the Town of Farmington Recreation Advisory Board has reviewed said proposal and finds it to be accurate describing the professional services to be provided; and

WHEREAS, the Town Board finds that among the duties and responsibilities identified within Chapter 9, Article IV, of the Farmington Town Code, entitled Recreation Advisory Board (RAB), includes investigate and determine the needs and interests of the community for recreational facilities and programs; and

WHEREAS, the Town Board further finds that the RAB members have been working diligently during this past year providing programs to meet the community’s recreational needs; and

WHEREAS, the Town Board further finds the update to the 2018 Edition of the Town of Farmington Parks & Recreation Master Plan, is an identified implementation action contained in the 2021 Edition of the Town of Farmington Comprehensive Plan; and

WHEREAS, the Town Board finally finds that Susan Charland, AICP, is a Town resident who was involved with preparing the community survey of residents, a part of the most recent update to the above referenced 2021 Plan Edition.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, based upon the above findings, does hereby accept the professional services identified in Susan R. Charland’s September 21, 2023 proposal to the Town for providing assistance preparing and administering the survey of community residents for determining the needs and interests of the community for recreational facilities and programs, to be part of the 2023 Edition of the Town of Farmington Parks & Recreation Master Plan; and hereby authorizes the Town Supervisor to enter into agreement for said services specified and in a dollar amount not to exceed \$3,600.00, by signing the said proposal from Charland Strategies, LLC.

BE IT FURTHER RESOLVED, that funds for these services are provided and available within the Town’s Planning Services Account Line.

BE IT FURTHER RESOLVED, that once said agreement has been signed by the Town Supervisor it is to become an attachment to this resolution.

BE IT FINALLY RESOLVED, that the Town Clerk is hereby instructed to provide a certified copy of this resolution and the signed agreement, to: Susan R. Charland, AICP, Charland Strategies, LLC, 327 Cline Road, Victor, New York 14564; Julie LaRue, Chairperson, Town Recreation Advisory Board; Ronald Brand, Town Director of Planning and Development; and Jeannine Marciano, Town Accountant 1.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #372-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

GARRETT HEUSLER SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD

WHEREAS, Garrett Heusler was hired by the Highway/Parks Superintendent in the spring of 2023, with a start date of April 11, 2023 and on October 11, 2023 will successfully complete the required six-month probationary period, and

WHEREAS, Garrett Heusler employed in the Highway Department has shown the knowledge base and per employee policy, upon the successful completion of a probationary period, the hourly employee maybe granted a wage adjustment, and

WHEREAS, the current Highway Superintendent believes that Garrett has displayed satisfactory job duties, now therefore be it

RESOLVED, that the Town Board hereby grants Garrett Heusler a \$.50 per hour wage increase rate to be effective beginning with Payroll # 22 (October 15, 2023), and

BE IT FURTHER RESOLVED, that the Town Clerk provides copies of this resolution to the Highway/Parks Department, the Supervisor’s Confidential Secretary and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #373-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE LIGHTING FUND

WHEREAS, connection fees were incurred in the Auburn Meadow lighting district,

NOW THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From:	SL1-599 Appropriated Fund Balance	\$2,200	
To:	SL1-5182.521 Auburn Meadows Connection		\$2,200

BE IT FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #374-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR GENERAL REPAIRS – PERSONAL SERVICES – DA-5110.1

WHEREAS, a budget transfer for the Highway Department is needed to fund DA-5110.1 General Repairs PS, after a light winter at the beginning of 2023, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Farmington Highway/Parks Department hereby authorizes the following budget amendments:

From:	DA-5110.11	HWY – GEN REP- PS – SEASONAL	\$ 4,989.50
To:	DA-5110.1	HWY – GENERAL REPAIRS - PS	\$ 4,989.50

From:	DA-5142.1	HWY – SNOW REMOVAL - PS	\$ 65,000
To:	DA-5110.1	HWY – GENERAL REPAIRS - PS	\$ 65,000

BE IT FURTHER RESOLVED, that the Accountant I transfers money from the above-mentioned accounts, and

BE IT FINALLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Highway/Parks Superintendent.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #375-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION SETTING A PUBLIC HEARING FOR THE 2024 TOWN BUDGET

WHEREAS, the Farmington Town Board has completed the budget workshops and has filed the 2024 Preliminary Budget with the Town Clerk, therefore be it

RESOLVED, the Farmington Town Board sets the Public Hearing for the 2024 Town Budget for October 24, 2023, at 7:01 p.m. at the Farmington Town Hall, 1000 County Road 8, Farmington, NY 14425, and further be it

RESOLVED, that the Town Clerk submit legal notice to the Daily Messenger.

RESOLVED, that the Town Clerk provide copies of this resolution to the Accountant I and the Confidential Secretary.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #376-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION SETTING A PUBLIC HEARING FOR THE 2024 FIRE CONTRACTS: FARMINGTON AND MANCHESTER

WHEREAS, the Town Board has met with the Farmington and Manchester Fire Departments to discuss the 2024 budget, and

WHEREAS, the contracts expire on December 31, 2023, therefore be it

RESOLVED, the Farmington Town Board sets the Public Hearing for the 2024 Fire Contracts for October 24th, at 7:02 p.m. at the Farmington Town Hall, and further be it

RESOLVED, that the Town Clerk post the Notice of Public Hearing in the Daily Messenger, and further be it

RESOLVED, that the Town Clerk forward a copy of this resolution to the Farmington, and Manchester Fire Departments, Supervisor's Office and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #377-2023:

RESOLUTION ADOPTING LOCAL LAW NO. 9 OF 2023 WITH CONDITIONS AND DIRECTING THE FILING THEREOF WITH THE NEW YORK STATE SECRETARY OF STATE THEREBY APPROVING THE REZONING OF APPROXIMATELY 18.3 ACRES OF LAND FROM GB GENERAL BUSINESS TO IZ INCENTIVE ZONING, MTOD MAJOR THOROUGHFARE OVERLAY DISTRICT AND MSOD MAIN STREET OVERLAY DISTRICT FOR THE FARMINGTON MARKET CENTER (FMC) INCENTIVE ZONING PROJECT IN ACCORDANCE WITH THE PROVISIONS CONTAINED IN CHAPTER 165, ARTICLE III [ESTABLISHMENT AND DESIGNATION OF DISTRICTS] SECTION 12 AND CHAPTER 165, ARTICLE IV [DISTRICT REGULATIONS] SECTION 34.1 IZ INCENTIVE ZONING DISTRICT AND DIRECTING THE TOWN CLERK TO AMEND THE TOWN'S OFFICIAL ZONING MAP IN ACCORDANCE WITH THESE PROVISIONS

DISCUSSION:

Supervisor Ingalsbe stated that there was a request to layover this resolution. Mr. Brand stated that he had a conversation with the applicant's attorney and that the applicant had some concerns and he quickly looked at it and would like a little more time to understand what the changes were in the proposed local law. Supervisor Ingalsbe asked if the board had any objections in laying over the resolution, there was none. **RESOLUTION WAS LAIDOVER**

RESOLUTION #378-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING ACCEPTANCE OF AN EASEMENT AND TWO STORMWATER MAINTENANCE AGREEMENTS- 1127 CORPORATE DRIVE

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with Swetman Properties, LLC ("Owner # 1") regarding the Town's obtaining a Stormwater Management Facility Easement and a Stormwater Maintenance Agreement and has also engaged in discussions with Corporate Drive 6B LLC ("Owner # 2") regarding the Town's obtaining a Stormwater Management Facility Easement and a Stormwater Maintenance Agreement over portions of their respective properties on 1127 Corporate Drive, as shown on maps prepared by BME Associates dated April 29, 2020; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner # 1 grant to the Town the easement and agreement over said land of said Owner # 1; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner # 2 grant to the Town the easement and agreement over said land of said Owner # 2; and

WHEREAS, said easement and agreement have been offered by Owner # 1 to the Town of Farmington; and

WHEREAS, said easement and agreement have been offered by Owner # 2 to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easements and agreements on behalf of said Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easements and agreement to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington does hereby accept the Easement attached hereto as Exhibit 1 from Owner # 1 and Owner # 2 in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by Owner # 1 and Owner # 2, and be it further

RESOLVED, that the Town Board of the Town of Farmington does hereby accept the agreements attached hereto as Exhibit 2 from Owner # 1 and Owner # 2 in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by Owner # 1 and Owner # 2; and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

RESOLUTION #379-2023:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

Abstract 19 – 2023

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

<i>ABSTRACT NUMBER</i>		<i>19</i>	
<i>DATE OF BOARD MEETING</i>		<i>10/10/2023</i>	
<i>FUND CODE</i>	<i>FUND NAME</i>	<i>TOTAL FOR EACH FUND</i>	<i>VOUCHER NUMBERS</i>
A	GENERAL FUND	52,348.87	1916-1925,1927-1940,1942-1956,1958-1961,1964,1977,1978
DA	HIGHWAY FUND	207,983.90	1929,1944,1949,1962-1976
HK	SIDEWALK CAP PROJECT	107,933.96	1926
HT	TOWN HALL CAP PROJECT	573.00	1941
HN	NORTH ROAD CAP PROJECT		
HB	BEAVER CREEK PARK		
HP	TOWN PARK IMPROVEMENTS		
HW	WATER TANK REPAIR		
SD	STORM DRAINAGE	60,133.85	1902,1964
SF	FIRE PROTECTION DISTRICT		
SL1	LIGHTING DISTRICT	2,186.86	1957
SS	SEWER DISTRICT	128,545.21	1871-1904,1915,1924,1929,1936,1940
SW1	WATER DISTRICT	464,503.94	1871,1873,1876,1878-1879,1881-1883, 1886,1887,1892-1896,1898,1899,1901-1914,1924,1929,1936,1940
TA200	PAYROLL DEDUCTIONS	28.64	1904,1961
	TOTAL ABSTRACT	\$ 1,024,238.23	

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman), the Resolution was **CARRIED**.

TRAINING UNDER \$100:

1. Dave Conti to attend NYRWA Financial Management Basics for Small Utilities Training at the Ontario County Safety Training Facility on October 17, 2023 at a cost not to exceed \$25.00.
2. Dan Delpriore and Paul Crandall to attend stormwater training on October 18, 2023 at the Ontario County SWCD at no cost.
3. Dan Delpriore, Augie Gordner, John Hargather, Casey Caudle and Cadin Lloyd to attend the Yates/Ontario Building Officials Association one day six-hour Code Conference at The Finger Lakes Gaming and Race Track on November 30, 2023 at a cost not to exceed \$45.00 per person.

DISCUSSION: None.

WAIVER OF THE RULE: None.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:29 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk