

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING JACOB SMITH OF THE HIGHWAY DEPARTMENT TO
ATTEND THE CANANDAIGUA DRIVING SCHOOL**

WHEREAS, the Highway/Parks Superintendent is requiring Jacob Smith to obtain his CDL license for work at the Farmington Highway Department; and

WHEREAS, Jacob Smith will need his CDL to drive the larger trucks that the Highway Department uses for snow plowing and hauling commodities; now therefore be it

RESOLVED, that Jacob Smith will start driving school on February 17, 2025 at the Canandaigua Driving School in Canandaigua, NY with the total cost of \$3995.00 being covered under a grant which was approved for this training; and be it further

RESOLVED, that due to the fact that February 17th is a regularly scheduled Town Holiday, Jacob will be awarded 8 hours Floating Holiday to use at a different time; and be it finally

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, Accountant I, and the Supervisor's Office.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <u>Peter Ingalsbe</u>				
By _____	Councilman <u>Steven Holtz</u>				
Sec'd by _____	Councilman <u>Michael Casale</u>				
Date of Adoption _____	Councilman <u>Ronald Herendeen</u>				
	Councilman <u>Nathan Bowerman</u>				

RESOLUTION FOR THE ADOPTION OF THE UPDATED 2025 STORM WATER MANAGEMENT PROGRAM PLAN AS THE OFFICIAL TOWN OF FARMINGTON STORM WATER MANAGEMENT PROGRAM PLAN

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as “Town Board”) has received an updated version of the 2024 Town of Farmington Stormwater Management Program Plan prepared by MRB Group, D.P.C, the Town Engineering Firm, entitled “Town of Farmington Stormwater Management Plan (SWMP) dated January 2025; and

WHEREAS, the Stormwater Management Program (SWMP) Plan’s stated intent is part of the Town’s ongoing effort to reduce the discharge of pollutants to the maximum extent possible and practicable by better management of the Town’s Municipal Separate Storm Sewer System (MS4), and is required under the MS4 General Permit; and

NOW THEREFORE, BE IT RESOLVED, the Town Board does hereby move to adopt the January 2025 document described above herein as the official Town of Farmington Storm Water Management Program Plan. and

BE IT FURTHER RESOLVED, that the Town Board does hereby direct the Town’s MS4 Officer to prepare reports, every six (6) months, to the Town Board on the contents of said Plan, identifying what, if any changes or amendments thereto may be necessary to sustain the Town’s compliance with the State’s MS4 General Permit, or other State mandated MS4 Legislation.

BE IT FURTHER RESOLVED that copies of the SWMP Plan document are to be prepared and kept on file in the Town Building & Codes Department and the Town Engineer’s Office.

BE IT FURTHER RESOLVED that the bi-annual reports from the Town’s MS4 Officer to the Town Board are also to be placed in an Appendix to the SWMP Plan.

BE IT FINALLY RESOLVED that certified copies of this resolution are to be provided to: The Town Building & Codes Department and Town Engineer (MRB).

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

February 11, 2025

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE 2023 AND 2024 VLT CAPITAL RESERVE ACCOUNTS AS WELL AS THE SEWER EQUIPMENT RESERVE AND EMERGENCY SERVICES RESERVE ONCE THE PUBLIC REFERENDUM PERIOD IS COMPLETE.

Whereas, the following funding transfers utilizing reserve funds were allocated in the 2025 budget:

2023 VLT:

\$300,000 to the Parks Improvement capital project

\$300,000 to the Highway Polebarn capital project

\$267,826 plus interest earned to the Parks Building Upgrade capital project

2024 VLT:

\$450,000 to the Parks Building Upgrade capital project

\$100,000 to the General Savings account for playground equipment

Sewer Equipment Reserve:

\$50,000 for flusher truck equipment purchase

Emergency Services Reserve:

\$50,000 for Victor-Farmington Ambulance to be put toward their capital improvement project

Now therefore be it resolved, that the Town Clerk publish the public notice for the withdrawal from the reserves,

Be it Further resolved, that the Accountant I, of the Town of Farmington, is hereby authorized and directed to transfer the funding from the reserve funds once the permissive referendum period is complete,

Be it Further resolved, that the Accountant I completes all budget amendments for the interest earned as well as the following budget amendments within the capital projects:

HR5031 Interfund Transfer	\$717,826 plus interest	
HR1620.2 Building Capital Outlay		\$717,826 plus interest
HP5031 Interfund Transfer	\$300,000	
HP7110.2 Parks Improvements		\$300,000
HX5031 Interfund Transfer	\$300,000	
HX5132.4 Polebarn Construction		\$300,000

Be it finally resolved, that the Town Clerk of the Town of Farmington, is to forward a copy of this resolution as well as the public notice to the Accountant I.

THE TOWN OF FARMINGTON TOWN BOARD

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Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

RESOLUTION ESTABLISHING A CAPITAL PROJECT FOR THE WOOD DRIVE BRIDGE IMPROVEMENTS

WHEREAS, Ontario County has been awarded \$1,750,526 as part of the Bridge NY Program to be used for the Wood Drive Bridge improvements, and

WHEREAS, the Town has entered into an inter-municipal agreement with Ontario County to facilitate and support all phases of the project as well as a consultant agreement with Fisher Associates, and

WHEREAS, the Town's local share and local non-participating share will be \$289,000 and this will be funded utilizing remaining funds from the Townline Road Capital project as well as \$50,000 allocated from the 2025 Highway budget, now therefore

BE IT RESOLVED, that a capital project be created called "Wood Drive Capital Project" with the following budget amendments within the capital project:

HZ599	Appropriated Fund Balance	\$259,548.84
HZ5031	Interfund Transfer	\$50,000
HZ1440.2	Engineering	\$252,000
HZ1440.21	Engineering Support	\$35,000
HZ5120.2	Bridge Improvements	\$22,548.84

BE IT FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Highway Superintendent.

THE TOWN OF FARMINGTON TOWN BOARD

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Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

RE: Approving a partial release of funds (Release No. 3) from the Letter of Credit for work within the Hathaway’s Corners IZ Project, Phase 2A Project, in the total amount of \$ 166,536.45.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has been informed by the Planning Board Chairperson, that the Town Planning Board (hereinafter referred to as Planning Board) has taken Action, at their February 5, 2025, meeting to recommend approval of a partial release of funds (Release No.3) from the Letter of Credit for the above referenced project, in the total amount of \$ 166,536.45; and

WHEREAS, the Town Board has also been provided a copy of the Town Engineer’s letter dated August 13, 2024, which includes the completed Forms G-1.1, Letter of Credit/Surety - Partial Release and G-2.0, the Letter of Credit/Surety Release Forms, in the amount specified above herein and the Applicant’s Engineer’s Estimate of Value for site improvements that have been completed; and

WHEREAS, the Town Clerk has completed her review of the dollar amounts specified herein for the partial release (Release No. 3) finding them to be accurate.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby acknowledge the above specified Planning Board’s recommendation for a partial release of funds (Release No. 3), from the established Letter of Credit for the above referenced project, in the total amount of \$ 166,536.45; and grants approval thereof.

BE IT FURTHER RESOLVED that the Town Clerk, having verified the total amount for this Letter of Credit is \$1,981,320.31, with \$ 191,629.37 remaining after partial release No. 3, to complete the project.

BE IT FURTHER RESOLVED that the Town Supervisor is hereby authorized to sign and date the Letter of Credit Release Form G-2.0.

BE IT FURTHER RESOLVED that the Town Clerk, is to provide certified electronic copies of this resolution to: Matt Heilmann, Town Construction Inspector; Tim Ford, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED that a certified copy of this resolution is to be issued to the Applicant, Casey Saucke, Executive Vice President, Ashley Management Corporation, 16 West Main Street, Suite 700, Rochester, New York 14614; Shawn Skivington, Ashley Management Corporation, 16 West Main Street, Suite 700, Rochester, New York 14614; the Applicant's Engineer, Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450; and Tom Danks, Project Manager, BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450.

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Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

RESOLUTION TO RECALL AND AMEND RESOLUTION 429 OF 2024 FOR THE OIL WATER SEPARATION SERVICE FROM SUN ENVIRONMENTAL

WHEREAS, resolution 429-2024 approved the Oil Water Separation service by SUN Environmental in an amount not to exceed \$3,525.00 from the 2025 budget, and

WHEREAS, additional charges for the removal of non-hazardous waste materials were incurred for a total invoice of \$4,165.20, now therefore

BE IT RESOLVED, the Town Board approve the payment of invoice #IN009191 to SUN Environmental in the amount of \$4,165.20 to be expended from line Highway-Garage A-5132.4, and

BE IT FULLY RESOLVED, that the Town Clerk provides a copy of the resolution to the Accountant I and the Highway Superintendent.

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Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

**RESOLUTION AUTHORIZING WAIVING THE MERTENSIA LODGE FEES FOR GENESEE
LAND TRUST**

WHEREAS, Genesee Land Trust has requested use of the Mertensia Lodge on September 20th to celebrate their 20th nature preserve which will be located directly across the creek from Mertensia Park and accessible from the Auburn Trail; and

WHEREAS, Genesee Land Trust is requesting the fees be waived, therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving of the fees for the use of the Mertensia Lodge on September 20th, 2025, and be it

FURTHER RESOLVED that the Town Clerk provide a copy of this resolution to Elliotte Bowerman at ebowerman@geneseeandtrust.org and the Accountant I.

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Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

**RESOLUTION AUTHORIZING WAIVING THE MERTENSIA LODGE FEES FOR KIWANIS
ALL STARS RELAY FOR LIFE BUNCO TOURNAMENT FUNDRAISER**

WHEREAS, the Kiwanis Club of Farmington-Victor has requested use of the Mertensia Lodge on April 26th, 2025 for their Bunco Tournament fundraiser; and

WHEREAS, Kiwanis Club of Farmington-Victor is requesting the fees be waived, therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving of the fees for the use of the Mertensia Lodge on April 26th, 2025, and be it

FURTHER RESOLVED that the Town Clerk provide a copy of this resolution to Barbara Years at byears5117@windstream.net and the Accountant I.

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Names	Ayes	Nays	Abstain	Absent
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Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

**CONFIRMING RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) PEPLINK MAX
BR1 PRO ROUTERS FOR 2 TRUCKS IN THE W&S DEPARTMENT**

WHEREAS, a need was identified for wireless routers in 2 trucks in the W&S Department; and

WHEREAS, a quote was obtained from CTS Mobility who partners with our current vendor, Verizon Wireless, for services; and

WHEREAS, Verizon has offered a one-time equipment incentive credit (EIC) offer which will credit the Town with the cost of said routers once activated for 3 months, now therefore

BE IT RESOLVED, the Farmington Town Board authorizes the purchase of two (2) Peplink Max BR1 Pro Routers for 2 trucks in the W&S Department at a cost not to exceed \$1757.99 not including the one-time equipment incentive credit (EIC) offer, and

BE IT FURTHER RESOLVED that the Town Clerk provide a copy of this resolution to the Accountant I and the W&S Department.

THE TOWN OF FARMINGTON TOWN BOARD

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The following was presented

By _____

Sec'd by _____

Date of Adoption: February 11, 2025

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				

Total

RE: Authorizing the Town Supervisor to submit the Town of Farmington’s declaration of intent to become a designated community in the State’s Pro-Housing Communities Program.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has given consideration to the State’s Pro-Housing Communities Program guidelines; and

WHEREAS, the Town Board has also been informed of the Ontario County Housing Ad Hoc Committee’s January 30, 2025, report entitled “Lack of work force housing threatens economic development in Ontario County;” and

WHEREAS, the Town Board by adopting the 2021 Edition of the Town of Farmington Comprehensive Plan, has established the Housing and Residential Land Use Goal to... “Promote the availability of diverse, high quality, and attractive places for people to live;” and

WHEREAS, the Town Board understands that becoming a NYS Pro-Housing designated community, the Town will be eligible to build upon its efforts to obtain additional resources and support from the state for providing public utilities, facilities and services that efficiently meet present needs and anticipates future needs of our residents.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby agree to seek designation as a New York State Pro-Housing designated community.

BE IT FURTHER RESOLVED that the Town Board does hereby authorize the Town Supervisor to submit this declaration to the Hon. Kathy Hochul, Governor, State of New York and to Ruth Ann Visnauiskas, Commissioner & CEO, New York State Homes and Community Renewal for certification of the Town of Farmington’s application to New York’s Pro-Housing Communities Program.

BE IT FURTHER RESOLVED that the Town Clerk, is directed to provide certified copies of this resolution to the Town Supervisor for including in the cover letter seeking this designation, to the two identified state officials herein, to be included in the Supervisor’s cover letter seeking this designation.

BE IT FINALLY RESOLVED that a certified electronic copy of this resolution is to be submitted to the Ontario County Administrator and to Supervisor, John Cowley, Ontario County Housing Ad Hoc Committee Co-Chair, and Ryan Davis, Director Ontario County Economic Development.

THE TOWN OF FARMINGTON TOWN BOARD

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Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Authorizing the Town Supervisor to submit the Town of Farmington’s Sanitary Sewer Capacity Infrastructure Improvement Project – 2025, the Town’s infrastructure-grant-application to the Clerk of the Ontario County Board of Supervisor’s for a project to be funded through the Empire State Development (ESD) Corporation infrastructure grant program.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has given consideration to the January 27, 2025, request from Jared J. Simpson, Chairman, Ontario County Board of Supervisors, for an infrastructure project to be submitted to the County Board of Supervisors for their consideration and selection to the ESD for grant award and funding; and

WHEREAS, the Town Board has authorized the submission of the Town of Farmington’s designation becoming a NYS Pro-Housing designated community; and

WHEREAS, the Town Board by adopting, in January 2022, the 2021 Edition of the Town of Farmington Comprehensive Plan, has established the Housing and Residential Land Use Goal to... “Promote the availability of diverse, high quality, and attractive places for people to live;” and

WHEREAS, the Town Board continues to seek state funding assistance for the Town of Farmington Sanitary Sewer Capacity Improvement Project - 2025. A project that will enable: (1) the connection of 186 single-family dwellings located within the rezoned Paddock Landing Incentive Zoning Project site along the north side of State Route 96 connecting to the existing Pump Station No. 1, located along the south frontage of State Route 96 and on the Finger Lakes Racing and Gaming Casino site, then connecting by a new force main to the Town’s Sanitary Sewer Trunk Line located along Beaver Creek Road; and (2) construction of the parallel gravity sewer line along the west side of Mertensia Road to the Sanitary Sewer Trunk Line, that will provide capacity for an additional 275 single-family dwelling units proposed on land located south of the Canandaigua/Farmington Town Line Road, in the Town of Canandaigua and 80 units proposed for Monarch Manor in Farmington; and

WHEREAS, said infrastructure project is necessary to enable the Town to help meet the needs for new affordable housing identified in the Ontario County Housing Ad Hoc Committee’s January 30, 2025, report entitled “Lack of work force housing threatens economic development in Ontario County;” and

WHEREAS, the Town Board, through incentives agreed-to by local developers has adequate matching funds, when combined with the one-million-dollar ESD grant award, based upon the engineered costs of these two separates but linked sanitary sewer infrastructure projects known as the Town of Farmington's Sanitary Sewer Capacity Infrastructure Improvement Project – 2025.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby approve of the submission of the above referenced infrastructure improvement project for the County's consideration and submitting to ESD a grant application in the total amount of one million dollars (\$1,000,000.00).

BE IT FURTHER RESOLVED that the Town Board does hereby authorize the Town Supervisor to submit this resolution and the accompanying electronic documentation to Kristin Voss, Clerk to the Board, Ontario County Board of Supervisors Kristin.Voss@ontariocountyny.gov.

BE IT FINALLY RESOLVED that a certified electronic copy of this resolution is to be submitted to the Ontario County Administrator, to Supervisor, John Cowley, Ontario County Housing Ad Hoc Committee Co-Chair and to Jared Simpson, Chairman, Ontario County Board of Supervisors.